



# SOUTHERN TEACHERS AGENCY

*When Only the Best Will Do!*

## **Administrative Opportunity**

**Head of School  
Ridgcroft School  
Ahoskie, NC**

[www.ridgcroft.org](http://www.ridgcroft.org)

Southern Teachers Agency is assisting Ridgcroft School in the search for their next Head of School. Ridgcroft is a co-ed, independent, college-preparatory day school serving 300 students in grades PK3-12. Originally chartered in 1968, Ridgcroft opened its doors in 1970. Since 1984, Ridgcroft has been accredited by the Southern Association of Colleges and Schools; this accreditation attests to the school's high standards for its curriculum, faculty, staff, and facilities. Ridgcroft has a small-school environment that encourages parental and faculty involvement in the development of the whole child, while actively pursuing excellence in academics to prepare students for college and life beyond school.

The campus is located in Hertford County, in northeastern North Carolina, between the towns of Ahoskie and Murfreesboro. Conveniently located one hour from Norfolk, VA, one hour from Greenville, NC, and less than one hour from the Albemarle Sound, Hertford County offers all the benefits of country living with easy access to cultural centers, universities, and beaches. The 83-acre campus has 22 classrooms, a newly renovated science lab, a media center, two computer labs, a multipurpose gymnasium, a cafeteria, and administrative offices. In addition, there are playgrounds, athletic fields, and an outdoor classroom.

The Head of School is the chief operating officer of Ridgcroft School and has responsibility for its operation and administration. He or she reports to the Board of Directors. The Head of School is supported by a business manager, a director of development, a curriculum director, a lower school head, and an athletic director/head of middle and upper schools. In addition to the general operation of the school, the Head is responsible for public relations, short- and long-term planning, financial business operations, financial aid, admissions, discipline, facilities, faculty, and communications.

Ridgcroft School seeks an energetic Head of School who will represent the community with energy and integrity. Understanding budgeting and marketing is important, as is the ability to lead and inspire faculty and students. The most viable candidates will have strong academic credentials and demonstrated leadership experience in the areas of budgeting, advancement, and curriculum. Although previous experience as a head of school is welcome, it is not required.

Interested applicants should submit (preferably by e-mail) an STA application, current resume, cover letter, list of references, and educational philosophy to

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