



# SOUTHERN TEACHERS AGENCY

*When Only the Best Will Do!*

## **Administrative Opportunity**

**Head of Lower School  
Louisville Collegiate School  
Louisville, KY**

[www.loucol.com](http://www.loucol.com)

Southern Teachers Agency is assisting Louisville Collegiate School in the search for their next Head of Lower School. Founded in 1915 as a college preparatory school for girls, Collegiate is now a coeducational day school serving 635 students in grades JK-12. Through all of the years and all of the changes, the school remains a leader by preparing diverse students in a challenging and supportive environment to demonstrate outstanding academic preparation, extraordinary character, and confident leadership for a lifetime of global engagement and local responsiveness. Located on the Ohio River, Louisville has a population of just over a million people. Louisville is the home of the Kentucky Derby and is a vibrant community with many cultural offerings.

The Head of Lower School will provide the vision, organization, and follow-up to lead and to manage effectively the faculty and students of the Lower School (Grades JK-5). He or she should promote the growth, development, efficacy, and professionalism of the Lower School faculty as well as oversee the educational well-being of the students in the Lower School. The Head of Lower School will also work closely with the senior administrative team to promote the goals of the entire school. The Head of Lower School supervises the Lower School Director of Student Services and the Lower School Administrative Assistant, and serves ex officio on the school's Senior Administrative Team and Academic Affairs Committee.

Louisville Collegiate seeks candidates with proven success as a classroom instructor in elementary grades, an advanced degree in a content area or field related to education, and a strong understanding of the unique developmental needs of pre-adolescents. The most successful candidates will also have administrative experience, including collaborative work with parents and teachers, leadership experience effecting curricular change, program development and/or implementation, familiarity with current and applicable learning technology, and excellent communication skills, both written and oral. Good listening skills, a strong work ethic, and a sense of humor are also desired.

Interested applicants should submit (preferably by e-mail) an STA application, a directed cover letter, a current resume, and educational philosophy to

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