



SOUTHERN TEACHERS AGENCY

... when only the best will do!

**Director of Admission and Financial Aid
Chatham Hall
Chatham, Virginia**

www.chathamhall.org

Southern Teachers Agency is assisting Chatham Hall in the search for their next Director of Admission and Financial Aid. An all-girls boarding and day school for grades nine through twelve, Chatham Hall has been a leader in educating girls and preparing them for college since 1894. The school's rigorous educational program encourages intellectual growth, creative development, and personal responsibility. Graduates attend selective universities throughout the United States and around the world, and are leaders in business, education, media, arts, social services, and philanthropy.

Chatham Hall's campus is alive with activity day and night, weekend and weekday. The campus is situated on 362 acres and is comprised of a new 3,700 square foot lecture hall, a comprehensive library, a state-of-the-art science and technology facility, a separate language and art building, and a recently renovated dining area. Students enjoy a beautiful space for school services in St. Mary's Chapel, which was restored in the 1990's. A self-described "true southern town," Chatham is home to 1,300 residents. While it prides itself on the friendliness and good manners of its citizens, Chatham's location makes it remarkable. In just over an hour, one can travel to Roanoke or Charlottesville, VA, or Raleigh or Greensboro, NC. Because it is within a three-hour drive to Washington, DC, residents plan day and weekend trips to enjoy culture, shopping, and sports.

In a period of increasing enrollment, a successful merit scholarship initiative, and growing candidate strength, Chatham Hall seeks a dynamic admissions leader who will build upon this momentum. The Director oversees all admission and financial aid programs at the school, supervises a staff of four, works closely with the marketing and the advancement offices, serves on the Administrative Council, and reports directly to the Rector (Head of School). A strong and broad record of admissions experience in independent school, college, or university is required. Experience with and commitment to all-girls education is desirable. Housing is provided; salary is competitive.

Interested applicants should submit by email an [STA application](#), current resume, list of references, and educational philosophy to

Mr. Jamie Estes
Estes@SouthernTeachers.com

This position begins in July of 2012.