



# SOUTHERN TEACHERS

A G E N C Y

## **Middle School Head Baylor School Chattanooga, Tennessee**

[baylorschool.org](http://baylorschool.org)

**Southern Teachers** is assisting Baylor School as it seeks a proven instructor and excellent communicator to lead its Middle School. The MS Head articulates the division's vision and goals to all constituents; recruits, motivates, mentors, and manages an exceptional faculty; evaluates instruction and provides constructive feedback to teachers; mediates and resolves conflicts; works with parents in a variety of settings; and leads the Middle School while being mindful of the needs and mission of the school at large. The MS Head must have extensive knowledge of the developmental characteristics and needs of middle school children; pedagogy, curriculum, and educational technology; and constructive discipline techniques.

The MS Head facilitates development of a rigorous, age-appropriate curriculum that is horizontally and vertically aligned, grades six through twelve. He or she helps teachers develop assessment strategies, review data to inform curriculum and instruction, and enhance academic coaching and individual accommodations. The MS Head promotes broad extra-curricular opportunities, working with the athletic department to ensure appropriate and consistent offerings; monitors and promotes students' health, welfare, initiative, and leadership; encourages positive relationships and communication between adults and students; and establishes and monitors expectations of faculty advisers.

The MS Head observes instruction, promotes active dialogue among faculty about teaching and learning, participates in the faculty evaluation process, facilitates teachers' professional growth, and assists in assigning teaching and extra-curricular responsibilities. He or she ensures maintenance of student and personnel records, oversees compliance with all school policies, serves a key role in student recruitment, supervises the MS Dean of Students and other non-teaching personnel, and collaborates with the Upper School Head for consistency across divisions in operation and vision. The MS Head communicates clear guidelines and expectations for student conduct, ensures timely and consistent consequences for misbehavior, conducts orientations for parents and students, communicates proactively with parents, ensures that teachers provide timely reports and conferences with parents, and finds ways to build positive relationships with parents and inspire loyalty to the school.

Baylor's mission is to foster in students both the desire and the ability to make a positive difference in the world. The school community is extremely dedicated to that mission. A distinguished faculty (with over 70% holding advanced degrees), an intentionally diverse student body (with 1040 in grades six through twelve, coming from 25 countries, 24 states, and dozens of area neighborhoods), a beautiful campus, and state-of-the art facilities all combine to make Baylor an exceptional community in which to live and work.

To apply, please complete the online [Application](#) to become a **Southern Teachers Candidate** and submit a cover letter explaining your interest in and qualifications for this position, which begins in July 2017.